

# Give Back to Your Community As a Literacy Tutor!

**Enthusiasm and a minimum of 1.5 hours a week is all you need!! Free Training!**

## Qualifications:

- Be 18 years of age or older, speak English well and have the ability to write and read English at a 12<sup>th</sup> grade level or higher. No previous teaching experience is necessary.
- Ability to be sensitive, patient, understanding and respectful of learners' situations, needs and goals.
- Possess good communication and listening skills.
- Willing to commit to a consistent weekly schedule in an adult school classroom for a minimum of 4-months.
- TB Test results dated within the last six months (free of charge)

## Responsibilities:

- Successfully complete orientation and training
- Work in classrooms with adult-learners on basic reading and writing skills 1 1/2hr (minimum), once or twice-weekly
- Be learner centered
- Report monthly regarding hours and students' progress via mail, fax or email

## Locations:

- Westside Community Adult School (off Wilshire, just West of the 405)
- El Camino Real-Reseda Community Adult School (San Fernando Valley)
- Belmont Community Adult School (two branches: Westlake and McArthur Park)
- Hollywood Community Adult School (Hollywood and Highland)
- Franklin Community Adult School (Highland Park)

Orientation and Training to take place at JV S headquarters (6505 Wilshire Blvd, LA, CA 90048).

Please contact Nerina Brautigam at 323-761-8888 x 8884 or [nbrautigam@jvsla.org](mailto:nbrautigam@jvsla.org) for more information and application. Thank you!!