

JOB DESCRIPTION - JVS/LAUSD Literacy Tutor

Enthusiasm and a minimum of 1.5 hours a week is all you need!! Free Training!

Qualifications:

- Be 18 years of age or older, speak English well and have the ability to write and read English at a 12th grade level or higher. No previous teaching experience is necessary.
- Ability to be sensitive, patient, understanding and respectful of learner's situation, needs and goals.
- Possess good communication and listening skills.
- Willing to commit to a consistent weekly schedule in an adult school classroom for a minimum of 4-months.
- TB Test results dated within the last six months (free of charge)

Responsibilities:

- Successfully complete orientation and free 6-hour training
- Work in classrooms with adult-learners on basic reading and writing skills 1 1/2hr (minimum), once or twice-weekly
- Be learner centered
- Report monthly regarding hours and students' progress via mail, fax or email

Locations:

- Westside Community Adult School (off Wilshire, just West of the 405)
- El Camino Real-Reseda Community Adult School (San Fernando Valley)

Orientation and Training to take place at JV S' headquarters (6505 Wilshire Blvd, LA, CA 90048) in December for a January start date.